



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana

LOUISIANA NATIONAL GUARD
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GLENN H. CURTIS
MAJOR GENERAL
THE ADJUTANT GENERAL

July 21, 2016

The Honorable Jay Dardenne
Commissioner of Administration
P. O. Box 94095
Baton Rouge, LA 70804

SUBJECT: House Concurrent Resolution No. 25

Dear Commissioner Dardenne:

Listed below is an outline of initiatives the Louisiana Military Department (LMD) will take to ensure a more efficient operation for Fiscal Year 2016-2017 and beyond. LMD has conducted an examination of operational structures, internal processes, Human Resource procedures, procurement, leveraging technology and elimination of duplication of services.

Military Affairs

- Sustain Pod Inventory Tracking System (PODIS) to maintain real-time asset visibility ensuring complete accountability and proper utilization of assets during an All Hazards Response.
- Structuring Capital Outlay request to line up with LMD Master Plan as it relates to future economic development, energy conservation, and infrastructure improvement. Projects will also have an emphasis on readiness to better prepare installations as a power projection platform for LANG and US operations (All Hazards and Operational).
- Initiate Installation Master Plan that incorporates a life cycle management tool to schedule preventative maintenance and end of life cycle replacement of major systems to reduce non-forecasted costly repairs.
- Conduct quarterly inventories of sensitive items that ensures accurate, timely accounting and the inventory requirement is more stringent than LPAA annual inventory requirements.

- Seek to increase self-generated revenue annually by securing new commercial tenants and have existing commercial tenants share increased costs as it relates to facility maintenance.
- Reduce energy consumption annually through effective energy management and control up grades utilizing current technology.
- Constantly review contracting actions to get the best price/value for services procured. The goal is to maintain low cost for basic services to sustain facilities and operational readiness.
- Seek higher cost sharing with federal partners for procurement of services and supplies and public works actions to sustain operations in support of All Hazards Response readiness.
- Transition agency employees to on-line Leave and Earnings Statement (LES) and Time and Attendance (T/A) reporting.
- Conduct agency wide training with administrative staff on good business practices, budget/fiscal procedures, management tools, communication between sections and coding structure.
- Increase agency internal audits to 31 for Fiscal Year 2016-2017.

Education

- Continue to seek approval from DOE to allow YCP to implement the Credit Recovery Program to award high school diplomas to qualifying graduates.
- Increase partnership and network with community and technical colleges to increase YCP graduate enrollment in higher education.
- Secure additional funding from White House Job Training Initiative to increase enrollment of residential cadets earning a basic level industrial certification.
- Continue to improve STEM Curriculum to keep pace with advancement in technology and expand Rosedale STARBASE to allow multiple classes to attend from the greater Baton Rouge area.

The above initiatives and efficiencies for Fiscal Year 2016-2017 and beyond will ensure the Military Department continues to maximize all available resources to improve operational readiness.

Sincerely,

For 

STEPHEN C. DABADIE
Major General (R), LSG
Director, Louisiana Military Department

CC: Mr. Patrick Goldsmith, House Fiscal Division
Ms. Sherri Hymel, Finance Committee
Mr. John Carpenter, Legislative Fiscal Office
Mr. David R. Poynter, Legislative Research Library
Ms. Marisha Patterson, Task Force on Structural Changes Budget and Tax Policy